

Report to Cabinet

Subject: Annual report of the Senior Information Risk Owner 2019/20

Date: 6 August 2020

Author: Director of Organisational Development and Democratic Services

Wards Affected

Borough wide

Purpose

To present the Senior Information Risk Owner Annual report 2019/20 to Cabinet.

Key Decision

This is not a key decision.

Recommendation

THAT:

- 1) The annual report of the Senior Information Risk Owner 2019/20 be noted.

1 Background

- 1.1 As Members are aware, Senior Leadership Team approved an Information Security Governance Framework setting out the Council's approach to information and cyber security risk on 11 September 2018 and designated the Director of Organisational Development and Democratic Services as the Senior Information Risk Owner (SIRO) for the Council. The Information Security Governance Framework was endorsed by Cabinet on 1 August 2019.
- 1.2 The SIRO has overall responsibility for the Council's information management framework and acts as the champion for information risk within the Council. The SIRO is supported by the Data Protection Officer, Deputy Data Protection Officer, ICT Research and Development Manager and IT Service Delivery Manager. The SIRO is responsible for producing

an annual report on information governance. The annual report attached at Appendix 1 provides an overview of activity in relation to information governance, key achievements during 2019/20 as well as outlining work planned for 2020/21. It should provide assurance that the Council has arrangements in place to ensure information risks are being managed effectively.

- 1.3 It is important that the Council recognises the need to protect its information assets from both accidental and malicious loss and damage. The loss or damage of information can have serious consequences for the Council; not only financial and reputational but also may result in the council being unable to deliver vital services to customers. As a result, Information Governance must be taken very seriously by the council and this is evidenced by the on-going work activity to ensure the management and security of our information.

2 Proposal

- 2.1 It is proposed that the Annual report of the SIRO 2019/20 at Appendix 1 be noted.

3 Alternative Options

- 3.1 Not to present an annual SIRO report, in which case Executive members will not be updated on information governance activity across the Council and understand whether information risks are being managed effectively.

4 Financial Implications

- 4.1 There are no financial implications directly arising from this report.

5 Legal Implications

- 5.1 The Council must comply with a number of statutory obligations in the General Data Protection Regulations, Data Protection Act, Freedom of Information Act and Environmental Information Regulations.

6 Equalities Implications

- 6.1 There are no equalities implications directly arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 There are no carbon reduction/environmental sustainability implications directly arising from this report.

8 Appendices

8.1 Appendix 1 – Annual report of the Senior Information Risk Officer 2019/20

9 Background Papers

9.1 None identified.

10 Reasons for Recommendations

10.1 To ensure the Executive is updated in respect of the Information Governance activity across the Council in order to provide assurance that information risks are being managed effectively.

Statutory Officer approval

Approved by the Chief Financial Officer

Date: 21 July 2020

Drafted by the Monitoring Officer